

VRIS UPDATE

**Employment Services
Guidelines for 90-Day Review of Cases in Employment Services
Effective 1/10/11
Number 298**

SUMMARY OF UPDATES

Guidelines were developed for team reviews of cases that are in Employment Services for over 90-days. The goal of the reviews is to get team input in accessing the specific needs of the case. These reviews are to held every 90-days the case is in Employment Services and noted in a task entry entitled: Review of the Job Search Agreement.

VRIS POSTING

The updated guidelines have been posted to VRIS under Team Services: [Employment Services](#) under the Job Search Agreement

FORMS REVISED

None

QUEST UPDATE

None

MONITORING REQUIREMENTS

Files will be reviewed by Program Director on Quarterly basis.

TEAM COMMUNICATION

Office Directors should review with their team.

LEADERSHIP CONTACT

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